

Moving Day Checklist

One month before the move

- Make arrangements to hire a mover/rent a truck.
- Make baby-sitting and/or pet care arrangements for moving day.
- File a change of address form at the post office at moversguide.usps.com.
- Change address on all newspaper & magazine subscriptions.
- Arrange for the transfer of all medical, dental & school records.
- Transfer medical, property, fire & auto insurance.
- Organize all move-related documents in one place, such as a folder or binder.

Two weeks before the move

- Cancel/transfer all utilities (water, gas, electric, telephone, TV/cable/satellite/Internet service)..
- Check with your provider about cell phone service in your new location.
- Transfer prescriptions to a pharmacy near your new location.
- Transfer bank accounts.
- Collect or purchase all packing supplies; boxes, wrapping paper, bubble wrap, labels, markers, box cutters or scissors and packing tape.
- Pack up items in garage, attic & storage areas.
- Confirm arrangements with movers or truck rental place.

One week before the move

- Begin packing boxes, labeling each as you fill it..
- Empty, defrost, clean refrigerator, freezer & stove.
- Return rented movies, library books, video games, etc.
- Pick up anything outstanding such as dry cleaning, prescriptions, etc.



One day before the move

- Do a final check of closets, cabinets & drawers.
- Make sure you have enough cash on hand for the move.
- Take out all trash.
- Fully charge all cell phones.
- Touch base with movers or truck rental place for a final confirmation of arrangements.

Day of the move

- Exchange contact information with the movers in case you need to get in touch with them while in route. Include your old/new address, cell phone number and directions to new location.
- Keep jewelry and other valuables with you, in a box that you move yourself.
- Prepare a box of supplies that you will need right away on move-in day, such as cleaning supplies, snacks & beverages, toilet, bath & bedding items, trash bags, disposable dishes, pet food, cell phone chargers, prescriptions, eyeglasses, changes of clothing, etc.
- Before locking the doors, confirm that you've turned off the furnace/air conditioner, lawn sprinklers & light switches and turned over or left the keys & garage door openers.

